



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Mitzi Ceclre

**Type:** Renewal Inspection      **Date:** 09/13/2017      **Time:** 10:15 AM

**Director:** Mitzi Ceclre

**Contact:** \_\_\_\_\_

**Licensing Worker:** Pam West      **Phone #:** (406) 262-9790

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**Time:** 10:15 AM # **children:** 8 # **under 2:** 3 # **caregivers:** 3

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes 1. License

**BUILDING/FIRE REQUIREMENTS**

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

**OUTDOOR TOUR**

Yes 6. Play Area

N/A 7. Swimming

**PROGRAM ISSUES**

Yes 8. Supervision

Yes 9. Provider Responsibilities

Yes 10. Activities

N/A 11. Night Care

**HEALTH ISSUES**

Yes 12. Illness Exclusion

**No** 13. Health Prevention

**37.95.183(4)**

**(4)** A portable first aid kit containing at least the items listed in (2) above must accompany staff and children on trips away from the facility.

**The intent of this rule was not met:**

Based on review of first aid kit, CCL found that the portable kit did not contain the following items: phone number for the Montana Poison Control Center.

**This deficiency was immediately corrected during the time of the inspection.**

**MEDICATION**

Yes 14. Administration

Yes 15. Storage

**INFANTS/TODDLERS**

Yes 16. Diapering

Yes 17. Feeding

N/A 18. Bathing

Yes 19. Sleeping

**INFANTS/TODDLERS**

Yes	20. Activities
Yes	21. Outdoor Activities
N/A	22. Special Requirements

**TRANSPORTATION**

N/A	23. Basic Requirements
N/A	24. Child Passenger Safety

**WRITTEN RECORDS**

Yes	25. Parent Information
<b>No</b>	<p>26. Facility Records</p> <p><b>37.95.141(1)</b>  <b>(1)</b> The facility shall keep a daily attendance record of the children for whom care is provided.  <b>The intent of this rule was not met:</b></p> <p>Based on review of facility records, CCL found that the provider did not have a daily attendance record that accurately reflected that children in care. There were 10 children signed in and 11 children present.</p> <p><b>This plan of correction was accepted on September 29, 2017.</b></p> <p><b>37.95.141(2)</b>  <b>(2)</b> The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.  <b>The intent of this rule was not met:</b></p> <p>Based on interview; review of facility records, CCL found that the provider did not have an updated master list.</p> <p><b>This plan of correction was accepted on September 29, 2017.</b></p>
Yes	27. Child File Review
Not Observed	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process